



Staffordshire Education Committee

MOAT HALL PRIMARY ACADEMY

Headteacher: Mrs Jane King



28th Sep 23

Year 6 Paris Trip – 11th to 15th March 2024

Dear Parents,

Preparations for our visit to Paris are now well under way with parts of our itinerary being established and exact details of travel being finalised.

All payments are on School Money.

The final remaining balance will then need to be paid by **Wednesday 31st January 2023**. All payments can be made using School Money, please speak to a member of the Academy office team if you require any support with setting up your SchoolMoney account.

As part of our preparations, we need to complete the application form for the group passport. I would therefore be grateful if you could return the attached documents to the office by **Friday 13th October 2023**.

- Nationality questionnaire (CPNQ1) for children born within the UK, if your child was born outside of the UK please let the office know and an alternative form can be provided.
- Medical form – Initial medical form to be filled out and handed back to the office by Friday 13th Oct. A second medical form will be given out closer to trip for you to state any changes.

Please also send in 2 x passport sized photographs of your child to the office.

Rules for photos:

The photos:

- should be of a similar quality to standard passport photos
- should not have been previously used on another document
- must not be laminated or photocopies

You can use:

- a school photo - as long as it does not have 'proof' written across it
- printed digital photos

Thank you for co-operation.

Yours sincerely,

Adam Parr
Assistant Headteacher

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“Where children come first”